

TENDER
FOR
Providing Warehouse on Lease Rent Basis
at Chandigarh

VOLUME – I

Notice Inviting e-Tender
(NIT)
&
Instructions to Tenderer
(ITT)

JUNE' 2024



HSCC (INDIA) LTD.
(A GOVERNMENT OF INDIA ENTERPRISE)
(CONSULTANTS & ENGINEERS FOR MEGA HOSPITALS & LABORATORIES)
E-6(A), sector-1, NOIDA(U.P) 201301 (India)

Phone : 0120-2542436-40

Fax : 0120-2542447

Tender No. HSCC/PUR/LEASE RENT/CHANDIGARH/2024/43

HSCC (INDIA) LIMITED

(A subsidiary of NBCC),
E – 6(A), Sec-1, Noida,
Uttar Pradesh (U.P.) – 201301

PREMISES REQUIRED ON LEASE

HSCC INDIA Ltd requires a well-constructed commercial premises admeasuring minimum 400 sq. yard of Builtup Area in ready to occupy position within 10 Km of Chandigarh city center limits. For details, please visit HSCC (I) Ltd website www.hsccltd.co.in or Govt. portal <https://hsc.enivida.com> Last date for submission of bids is 11.06.2024 upto 3:00 pm. Date and time of opening bids is 11.06.2024 at 4:00 pm.

The HSCC (INDIA) Ltd., reserves the right to reject any or all Quotations/Bids without assigning any reasons whatsoever.

GM (Proc.)/ HOD
HSCC (India) Limited

HSCC (INDIA) LTD.
(A GOVERNMENT OF INDIA ENTERPRISE)
E-6(A), sector-1, NOIDA(U.P) 201301

SECTION – 1

NOTICE INVITING e-TENDER

E-mail : cpg-group@hsccltd.co.in

- 1.0 Online bids are invited by HSCC (India) Ltd. through e-tendering from eligible contractors/firms for the following works:

Tendering Document No.	HSCC/PUR/LEASE RENT/CHANDIGARH/2024/43, Dated 03.06.2024
Name of the Work	Providing Warehouse on Lease Rent Basis at Chandigarh
Brief Scope of Work	HSCC INDIA Ltd requires a well-constructed commercial premises admeasuring minimum 400 sq yard of Builtup Area in ready to occupy position within 10 Km of Chandigarh city center limits.
Non-refundable cost of e-Tender processing fee (in the form of Demand Draft / Banker Cheque)	Rs. 2,950.00/- (Inclusive of GST 18%)
Last date & time of submission of Online Tender	Up to 11/06/2024 by 15:00 hrs (IST)
Period during which hard copy in original of EMD, Cost of Tender Document, e-tender processing fee, Letter of Acceptance of tender conditions unconditional, enlistment order of the contractor and other document as per NIT shall be submitted.	Before and Up to 15:00 hrs (IST) on 11/06/2024
Venue of Submission of hard copies	Office of GM (Proc.), HSCC (India) Ltd. , E- 6(A), Sector – 1, NOIDA, (U.P.) - 201 301.
Date & Time of Opening of Technical Tender	11/06/2024 at 16:00 hrs.
Date & Time of Opening of Financial Tender	Shall be opened either at the Bid opening or at a subsequent date to be intimated in advance to such eligible Bidders.

Validity of offer	180 (One Hundred Eighty) days from the last date of submission of bid
Pre-Tender Meeting & Venue	NA

The tender document can be downloaded from website <https://hscc.enivida.com> and www.hsccltd.co.in. **“Corrigendum/amendments etc., if any, will be notified on this portal only and not be published”.**

2.0 Minimum Eligibility Criteria:

The interested bidders should meet the following minimum qualifying criteria:

- i)** Well-constructed commercial premises/ warehouse minimum 400 sq. yard or more of Builtup area in ready to occupy position.
- ii)** The above said constructed commercial premises/ warehouse must be within 10 KM of Chandigarh city centre limits.
- iii)** The above said commercial premises/ warehouse should have accessible roads at both front and back sides. Warehouse front area to be minimum 30 ft.

3.0 The intending tenderer must read the terms and conditions of HSCC carefully. He should only submit his tender if he considers himself eligible and he is in possession of all the documents required. Information and Instructions for Tenderers posted on Website(s) shall form part of Tender Document.

4.0 Those intending tenderers/contractors not registered on the website <https://hscc.enivida.com> mentioned above with M/s RailTel are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website i.e. <https://hscc.enivida.com>. The intending tenderer must have class-III digital signature to submit the tender.

5.0 The Tender Document as uploaded can be viewed and downloaded free of cost by anyone including intending tenderer. But the tender can only be submitted on the e-tender website after having digital signature by the bidder and after uploading all the requisite scanned documents.

6.0 The Tender Document as uploaded can be viewed and downloaded free of cost by anyone including.

7.0 Set of Contract/Tender Documents:

The following documents will constitute set of tender documents:

- a) Notice Inviting e-Tender (NIT) & Instructions to Tenderer (ITT) -
Vol.-I

- b) Unconditional Letter of Acceptance of Tender Conditions / Form of Bid with Appendix (Annexure-A of NIT)
- c) Annexure -B (Terms and Conditions) - duly filled & signed by the authorized person of bidders only / Landlord (On Letter Head of the Applicant/ Bidder).
- d) Annexure -C (FORMAT OF TECHNICAL DATA) – duly filled & signed by the authorized person of bidders only / Landlord (On Letter Head of the Applicant/ Bidder) – Submit online only with required supporting documents as per format (Annexure -C)
- e) Copy of Valid PAN NO. of Bidder/ Landlord- – Submit online only
- f) E-payment Transaction details towards cost of processing fees. – Submit online only
- g) All Amendment(s)/ addendum(s)/ Corrigendum(s) / Clarification(s) issued, if any - Duly signed by authorized person
- h) Bill of Quantities (BoQ)/ Quoting Sheet for Tenderer/ Bidder – Vol.-II
- i) All Amendment(s)/ addendum(s)/ Corrigendum(s) / Clarification(s) issued, if any.

8.0 The tenderers are required to quote strictly as per terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations.

9.0 The tenderers are advised in their own interest to submit their bid documents well in advance from last date/time of submission of bids so as to avoid problems which the bidders may face in submission at last moment /during rush hours.

However, after submission of the tender the tenderer can re-submit revised tender any number of times but before last time and date of submission of tender as notified.

10.0 When it is desired by HSCC to submit revised financial tender then it shall be mandatory to submit revised financial tender. If not submitted, then the tender submitted earlier shall become invalid.

11.0 On opening date, the tenderer can login and see the tender opening process.

12.0 Contractor can upload documents in the form of PDF format.

13.0 If the contractor is found ineligible after opening of tenders, his tender shall become invalid and cost of tender document and processing fee shall not be refunded.

14.0 If any discrepancy is noticed between the documents as uploaded at the time of submission of tender and hard copies as submitted physically by the contractor

the tender shall become invalid and cost of tender document and processing fee shall not be refunded.

- 15.0** Notwithstanding anything stated above, HSCC/Client reserves the right to assess the capabilities and capacity of the tenderer to perform the contract, in the overall interest of HSCC. In case, tenderer's capabilities and capacities are not found satisfactory, HSCC reserves the right to reject the tender.
- 16.0 List of Documents to be scanned and uploaded on the e-tender website within the period of tender submission:**
- a) Technical Package – Part – I : shall be submitted in ORIGINAL in envelope no. 1 with a copy uploaded online and shall comprise the following :**
- i. **Original Non – refundable Demand Draft/Pay Order or Banker's Cheque of any Scheduled Bank towards cost of Tender Document as Mentioned in NIT.**
 - ii. **Unconditional Letter of Acceptance of Tender Conditions (in original) (Annexure-A of NIT) (On Letter Head of the Applicant/ Bidder).**
- b) Technical Package – Part – II : Shall be submitted online only duly digitally signed & stamped by authorized signatory and comprise the following:**
- i. **Annexure -B (Terms and Conditions) (On Letter Head of the Applicant/ Bidder). – Submit online only**
 - ii. **Annexure -C (FORMAT OF TECHNICAL DATA) – duly filled & signed by the authorized person of bidders only / Landlord (On Letter Head of the Applicant/ Bidder) – **Submit online only with required supporting documents as per format (Annexure -C)****
 - iii. **Copy of Valid PAN NO. of Bidder/ Landlord- – Submit online only**
 - iv. **E-payment Transaction details towards cost of processing fees. – Submit online only**
 - v. **All pages of the entire Corrigendum's / Amendment's (if any) duly signed by the authorized person – Submit online only**

NOTE:

- (i). The documents at sl. Nos. a & b (i.e. Cost of tender document, Demand Draft / Banker's Cheque & Unconditional letter of acceptance duly signed) are required to be submitted in original in hard copy also within the period of tender submission. **All other documents are not required to be submitted in hard copy.**
- (ii). No Clarification will be sought in case of non-submission of Cost of tender document/ Tender fee **or** Unconditional letter of acceptance (Annexure-I). In such cases the bid shall be rejected out rightly without seeking any further clarification/document
- (iii). All the uploaded and submitted documents shall be considered as duly signed by contractor/ authorized representative

- (iv). **All the uploaded documents should be in readable, printable and legible form failing which the Bids shall not be considered for evaluation and are also liable for rejection.**
 - (v). **The document submitted uploaded on the website by the bidders with the bids should be indexed and duly page numbered also.**
 - (vi). In case of non-submission of Cost of tender document, the bid shall be rejected summarily without seeking any further clarification.
 - (vii). Unconditional letter of acceptance duly signed on letter head, The bid shall be rejected outrightly in case of its non-submission, without seeking any further clarification/document. No claim of the bidder whatsoever shall be entertained by HSCC in this regard.
 - (viii). The bidders are advised to upload complete details with their bids as **Technical Bid Evaluation** will be done on the basis of documents uploaded on the website (HSCC e-tender portal) by the bidders with the bids only. Please note no fresh document other than in the form of clarification/revision in respect of an already-submitted document shall be accepted after last date of submission of bids.
 - (ix). The information should be submitted in the prescribed performa. Bids with Incomplete/Ambiguous information are liable to be rejected.
- 17.0 HSCC/Client reserves the right to reject any or all tenders or cancel/withdraw the invitation for bid without assigning any reasons whatsoever thereof. HSCC does not bind itself to accept lowest tender. The HSCC reserves the right to award the work to a single party or to split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The contractor is bound to accept the portion of work as offered by HSCC after split up at the quoted/ negotiated rates. No claim of the contractor whatsoever shall be entertained by HSCC on this account.
- 18.0 Canvassing in connection with the tender is strictly prohibited, and such canvassed tenders submitted by the contractor will be liable to be rejected and his earnest money shall be absolutely forfeited.
- 19.0 In case of any query, please contact GM (Proc.) during the Office hours & Further, any correspondence / clarifications these Email Id's: **cpghscc@gmail.com** & **cpg-group@hsccltd.co.in** can be used.

GM (Proc.)/ HOD
HSCC (India) Limited

"Unconditional Letter of Acceptance of Tender Conditions"

From: (To be submitted in ORIGINAL on the letter head of the company by the authorized officer having power of attorney)

To,
HSCC (India) Limited,

Sub: Tender for “Providing Warehouse on Lease Rent Basis at Chandigarh

Ref: NIT/ Tender no. HSCC/PUR/LEASE RENT/CHANDIGARH/2024/43

Sir,

- i) This has reference to above referred tender. I/We are pleased to submit our tender for the above work and I/We hereby unconditionally accept the tender conditions and tender documents in its entirety for the above work.
- ii) I/We are eligible to submit the tender for the subject tender and I/We are in possession of all the documents required.
- iii) Should this tender be accepted, I/We agree to abide by and fulfill all terms and conditions referred to above and as contained in tender documents elsewhere and in default thereof, to forfeit and pay HSCC, or its successors or its authorized nominees such sums of money as are stipulated in the notice inviting tenders and tender documents.

Yours faithfully,

Name of Landlord / Firms

.....
(Signature of the Landlord/ firms)

Dated:

SECTION-2

INSTRUCTIONS TO TENDERER

(ITT)

Key Information

1. **Issue of Tender: From 03.06.2024 to 11.06.2024.**
2. **Tender to be collected from: Downloaded from website.**
3. **Last date of submission of Tender: 11.06.2024 upto 3:00 pm.**
4. **Date of opening of Tender bid (Technical Bid) : 11.06.2024 at 4:00 pm.**
5. **Place of submission of Tender: e-nivida portal. Registration on e-nivida as per the Annexure along with the tender document.**
6. **Date & Time of Opening of Financial Tender - Shall be opened either at the Bid opening or at a subsequent date to be intimated in advance to such eligible Bidders.**
7. **Place of Opening of bids: online on e-nivida portal <https://hsccl.enivida.com>.**

Correspondence Address

**General Manager (HOD Proc.)
HSCC (I) LTD.
E-6(A), Sector-1, Noida
U.P. – 201301**

HSCC (INDIA) LIMITED

HSCC (India) Ltd., having its Corporate Office at E-6(A), Sector-1, Noida, U.P. – 201301 requires suitable commercial premises for storage of medical health goods within Chandigarh city limits and invite applications from the owners of commercial space for its medical health goods.

Location/Place	District	Category	BuiltupArea in Sq. yard	Purpose
Chandigarh	Chandigarh	Urban	Minimum 400 Sq. Yards maximum 2 floors	Medical Health Goods Storage

- 1) Prospective bidders/landlords holding ownership or absolute power to negotiate on behalf of owners may download Technical Bid and Price Bid formats from the website/portal.
- 2) The bid formats can also be collected from our office at the address given below.
- 3) The offer of premises along with the Technical bid, Price Bid and Acceptance of terms of conditions should be submitted at following address:-

Corporate Office, HSCC (India) Limited, E-6(A), SECTOR-1, NOIDA, U.P. - 201301

- 4) The bids should be submitted online on e-nivida portal consisting of Offer letter, Technical Bid and Terms and conditions along with proof of ownership (Latest Tax receipt of property or electricity bill or any other document) and Commercial/Price bid for premises.
- 6) **HSCC will not be responsible for any delay or delay due to any other issues.**
- 7) No brokers or intermediaries are allowed to submit the bid or to present for bid opening.
- 8) HSCC reserves its right to accept or reject the offers without assigning any reasons whatsoever.
- 09) **The premises should be fully constructed and in ready to occupy condition. Properties under construction or properties with incomplete construction are not eligible.**
- 10) **If the owner/offerer has more than one projects/premises to be offered at different locations, separate tenders has to be submitted for each of the locations.**
- 11) Further communications, corrigendum, and amendments, if any, will be hosted in HSCC's website only.

HOD PROC.

Tender for Commercial Premises

To

HSCC INDIA LIMITED

Terms and Conditions

1. Landlords/ Bidder are required to read the terms and conditions and have to submit the acknowledgement for acceptance of terms and conditions for our record.
2. Undertaking to be provided by the landlords for payment of misuse charges if any levied by municipal authority.
3. Joint measurement of the premises shall be done and rent will be paid for the Builtup Area of the premises as per joint measurement certificate and the same will be a part of lease deed.
4. Exclusive parking should be provided for vehicles (minimum 5 four wheelers for the staff members) at the premises without additional cost. Parking at the front to be available for visitors/staff/customers on first come first serve basis and the same shall be part of lease agreement.
5. Warehouse to have toilets along with sinks.
6. Warehouse to have sufficient number of lighting and fan points at the premises.
7. There should be adequate provision for the installation of a cold room. 3 phase supply is required for this.
8. Warehouse to have separate electricity meter with sufficient power load.
9. Warehouse to have uninterrupted water connection and a separate meter. Periodical cleaning of water tank/s to be undertaken by the Landlord.
10. Lease deed to be executed for full 02 (two) years and may be extendable up to 05 (five) years with exit clause without any lock-in period.
11. Rent shall be paid after execution of the lease deed and giving possession of the premises.
12. Timely maintenance/renovation of premises to be done & expenses to be borne by the Landlord.
13. In case of any unforeseen events leading to requirement of general maintenance of the premises such as leakages, water logging at the premises including basement, blocking of drainage etc. to be carried out by the landlords.
14. Municipality Taxes and cess shall be borne by Landlord and Landlord shall undertake to comply with the rules and guidelines of municipality related to structure.
15. Warehouse to have space for commercial vehicles to load and unload.
16. Warehouse to have accessible roads at both front and back sides. Warehouse front area to be minimum 30 ft.
17. Warehouse to have tiles / hard surface flooring throughout the warehouse.

18. The warehouse premise is required to be secured by owner by deploying adequate number of security guard during the lease period and premises should be in secured area.
19. The lease rent of warehouse after deducting TDS will be payable by the 7th day of every next month. No advance/security will be payable.
20. The electricity, water, sewage charge w.r.t., the warehouse shall be payable at actual by HSCC.
21. That the house tax/ property tax or any tax charged or to be charged by local authority or State Government in respect of the warehouse, shall be paid by the owner.
22. HSCC will be entitled to do additional or alteration in the warehouse for their use.
23. That upon expiry of lease by efflux of time or otherwise or otherwise HSCC will hand over the premises to the owner on as it where it basis.
24. That the period of the lease deed can be extended if agreed mutually between HSCC & owner.

25. Address for Correspondence:

General Manager (Proc.)
HSCC (I) LTD.,
E-6(A), Sec-1, Noida-201301,
Email: pc_jena@hsccltd.co.in

26. Contact Information:

Interested parties are requested to contact:
Mr. P C Jena, Mgr. (Pharma)
HSCC (I) LTD., E 6 A, Sector-1,
Noida - 201301

I Landlord of premises at has
offered my commercial premises to
HSCC INDIA LIMITED and agreed to the above terms and conditions.

Landlord/ Bidder Name

Landlord/ Bidder Signature

(ANNEXURE- C)

OFFER OF WAREHOUSE' S PREMISES ON LEASE/ RENTAL BASIS

FORMAT OF TECHNICAL DATA

With reference to your advertisement in the local daily/ HSCC's website/ Govt. Portal dated _____, I/We hereby offer the premises owned by us for housing your warehouse on lease basis.

PART A: GENERAL INFORMATION

I. Name of the owner/s:

II. Share of each owner, if any, under joint ownership:

III. Location:

A. Name of the building/scheme:

B. Sector No.:

C. Street:

D. Full Address alongwith PIN code & prominent landmark

E. Locality

(Residential/Commercial/Industrial/Mixed):

PART B: TECHNICAL INFORMATION

I. Building

A. Builtup Area of the premises (in sq. yard):

Whether ready to offer area as required by HSCC?

Dimension (LxWxH) in feet

Builtup Area (Sq. yard)

i. Hall

ii. Toilet/Washrooms

iii.

B. Floor particulars

(Basement/Ground/Lower or Upper ground/Mezzanine/1st floor):

Give area of each floor:

C. Age of the building:

D. Frontage in feet:

E. Access /distance from Main Road:

(Mention whether it is on main road):

F. Type of Building: (Residential/Commercial/Industrial)

G. Type of Construction: (Load bearing/RCC/Steel framed)

H. Pillars in premises offered (specify no.)

I. Floor numbers and height of each
floor including Basement, if any:
(Clear floor height from floor to ceiling)

PART C : OTHER PARTICULARS :

1. Lease period offered
2. Amenities available / proposed:
 - (a) Separate electricity meter
 - (b) Sanctioned Electrical power/ load
 - (c) Car Parking facility:
 - (d) Continuous water supply
 - (e) Water supply facility
(Municipal supply/Well/Borewell):
 - (f) No. of toilets:
3. Whether separate water meter is provided:
4. Whether plans are approved by local authorities:
5. Time required for giving possession:
6. Any other information not covered above:

Place:

Signature

Date:

(Landlord/Owner) Address_____

Phone No._____

1. BID Documents :

1.1.1 Contents of BID Documents

BID Document shall consist of the documents listed in this document along with any schedules, addendum or corrigendum etc. issued by HSCC for the purpose.

1.1.2 Preparation of Bid:

a) Bidder's responsibility:

- i. The Bidder is solely responsible for the details of his Bid and the preparation of Bids.
- ii. The Bidder is expected to examine carefully all the contents of BID document as mentioned in Notice Inviting Bids including instructions, conditions, forms, terms, etc. and take them fully into account before submitting his offer. Bids, which do not satisfy all the requirements, as detailed in these documents, are liable to be rejected as being unresponsive.

b) Documents Comprising the Bid

Bidder shall submit their Bids online only in two packages namely the Technical BID and the Financial BID. The bid documents which are required to be submitted as per mode defined in Checklist at Annexure -A.

c) Alternative Proposal by bidders:

Bidders shall submit offers that comply with the requirement of the Tender, including basic technical design as indicated in the drawing and specifications. Alternatives will not be considered.

1.1.3 Contents of Financial Bid

The financial bid (**VOLUME - II - BILL OF QUANTITY/ PRICE BID/ QUOTING SHEET**) should be submitted **ONLINE** only. These percentage rate/prices should include all costs associated with the Project including all taxes.

1.1.4 Language of Bid

The Bid and all related correspondence and documents relating to the Project shall be in English language.

1.1.5 Currency of Bid

Bid prices shall be quoted in Indian Rupees only. The amount mentioned elsewhere in the bid document will also deemed to be in Indian Rupees unless otherwise mentioned.

1.1.6 Extension of Bid Validity

Prior to the expiry of the original Bid Validity Period, HSCC may, at its discretion, request Bidders to extend the Bid Validity Period for a specified additional period and also correspondingly extend the period of validity of Bid Security submitted in the form a Bank Guarantee.

1.1.7 Format and Signing of Bid

- a. Bid documents (technical package/ bid Part II and financial package/ bid) shall be digital signed by a person duly authorized to sign the Bid documents. The Bidder shall also submit a power of attorney authorizing the person signing the documents.
- b. Entries to be filled in by the Bidder shall be typed or written in indelible ink.
- c. The complete Bid shall be without alterations, overwriting, interlineations or erasures except those to accord with instructions issued by HSCC, or as necessary to correct errors made by the Bidder. All amendments/corrections shall be initialed by the person or persons signing the Bid.
- d. All witnesses and sureties shall be persons of status and probity and their full names, occupations and addresses shall be written below their signatures.

2. Submission of Bids:

- i. Bids should be submitted online to:
HSCC (India) Limited,
E-6(A), Sector 1,
Noida – 201 301
- ii. The last date for submission of completed Bids is given in Notice Inviting Bids. The HSCC (I) Ltd may, at their discretion, extend this date, in which case all rights and obligations of the HSCC (I) Ltd and the Bidder shall thereafter be subjected to the new deadline as extended. If such nominated date for submission of Bid is subsequently declared as a public holiday, the next official working day shall be deemed as the date for submission of Bid.
- iii. Required documents which are required to be submitted in original as per mode defined in Clause No. 16.0 of NIT. **Tender fee & Unconditional Letter of Acceptance of Tender Conditions** (Annexure-A) shall be submitted by hand only or through registered post or courier Service at the address mentioned above. HSCC shall not take any cognizance and shall not be responsible for delay/loss in transit or non-submission of said documents in time.
- iv. Required documents sent telegraphically or through other means of transmission (Tele-fax, E-mail etc.), which cannot be delivered in a sealed envelope, shall be treated as defective, invalid and shall stand rejected.
- v. Modifications/ Substitution/ Withdrawal of Bids
 - (a) No modification or substitution of the submitted Bid shall be allowed after last date of submission of bids.
 - (b) A Bidder may withdraw its submitted Bid, provided that written notice of the withdrawal is received by GM (Proc.), HSCC (I) Ltd. E-6A, Sector-1, Noida-201301, before the last date for submission of Bids.

(c) Only a single copy of the withdrawal notice shall be prepared and each page of the notice shall be signed and stamped by the authorized signatory. The notice shall be duly marked "WITHDRAWAL". This withdrawal notice will be opened at the time of opening of bid and not earlier. The signature of GPA holder will be verified and withdrawal shall be considered only in case both are same.

vi. Bid Due Date

- a. Bids should be received at the address mentioned in this document, on or before the stipulated/extended time and date as specified in Notice Inviting Bids.
- b. HSCC may, in exceptional circumstances, and at its sole discretion, extend the Bid due date by issuing an addendum.

vii. Late Bids

Any Bid received at the address mentioned above after the deadline prescribed for submission of Bids in Notice Inviting Bids/extended date as the case may be, herein will not be considered and will be returned unopened to the Bidder.

2.1.1 Bid Opening and Evaluation:

Bid Opening

- i. The Bids will be opened in the presence of Bidders or their authorized representatives who may choose to attend on date & time as mentioned in Notice Inviting Bids. If such nominated date for opening of Bid is subsequently declared as a public holiday, the next official working day shall be deemed as the date of opening of the Bid.
- ii. Bids for which an acceptable notice of withdrawal has been submitted shall not be opened.
- iii. Bids which have not complied with one or more of the foregoing instructions may not be considered.
- iv. On opening of the Bid, it will be checked if they contain Technical & Financial Bids and EMD/ Bid Security as detailed above.
- v. Technical Bid Part I of the Bids will only be opened. They will be checked for completeness and confirmation of submission of the requisite Bid Security. If the documents do not meet the requirements of the Tender, a note will be recorded.
- vi. The Bidders name, the presence or absence of the requisite Bid Security and any other details as HSCC or their authorized representative, may consider appropriate will be announced at the time of Bid opening.
- vii. Technical Bid Part-II of only the bidders whose cost of bid document/ tender fee are found in order will be opened.
- viii. Technical evaluation shall be as per Evaluation Process mentioned at Clause no. 3.0 Section -2 of ITT .
- ix. Financial Package of all bidders whose bids are found responsive after Technical evaluation will be opened at a later date.

2.1.2 Determination of Responsiveness

- i. Prior to the detailed evaluation of Bids, HSCC will determine whether each Bid is responsive to the requirements of the tender.
- ii. For the purpose of this clause, a responsive Bid is one which:
 - a. have digital signature.
 - b. is accompanied by the power(s) of attorney if required
 - c. contains all the information as requested in the Bid Document
 - d. contains information in formats same/similar as those specified in this Bid Document
 - e. mentions the validity period of the offer
 - f. is accompanied by the Tender fee and Bid Security/ EMD (if required),
 - g. conforms to all the terms, conditions and specifications of Tender without material deviation or reservation. "Deviation" may include exceptions and exclusions. A material deviation or reservation is one which affects, in any substantial way, the scope, quality, performance or administration of the works to be undertaken by the Bidder under the Contract, or which limits in any substantial way, HSCC's rights or the Bidder's obligations under the Contract as provided for in Bid and/or is of an essential condition, the rectification of which would affect unfairly the competitive position of other Bidders presenting substantially responsive Bids at reasonable price.
- iii. If a Bid is not substantially responsive to the requirements of Bid, it will be rejected by HSCC. The decision of HSCC in this regard shall be final and binding. The financial Packages of non-responsive Bidders shall not be opened.

2.1.3 Evaluation of Bids

- i. The Responsive bids would be examine and evaluate, as per the criteria set out in this document at Clause 2.0 of NIT
- ii. HSCC/ Client reserves the right to reject any Bid if:
 - a. At any time, a material misrepresentation is made or uncovered;
or
 - b. The Bidder does not respond within the stipulated time to requests for supplemental information/ clarifications required for the evaluation of the Bid; **or**
 - c. It is found that the information provided is not true or incorrect or facts/ material for the evaluation have been suppressed.

2.1.4 Clarification of Bids

- i. Evaluation of technical Bids submitted by Bidders shall be undertaken based on details submitted therein only. Bidder shall not be allowed to

submit on their own, additional information or material subsequent to the date of submission and such material / information, if submitted, will be disregarded. It is therefore essential that all details are submitted by the Bidder comprehensively, accurately and specifically in their technical Bid, avoiding vague answers. However, Evaluation Committee, if it so desires, reserves the right to seek any clarification from the Bidders on the information provided in the technical bid. The request for clarifications and the response shall be in writing, or by tele-fax. No change / addition in the information or substance of the Bid shall be sought, offered or permitted.

- ii. To assist in the examination, evaluation and comparison of the financial Bid, Evaluation Committee may ask Bidders individually for clarifications. The request for clarification and the response shall be in writing or by tele-fax. No change in the price or substance of the Bid shall be sought, offered or permitted except as required to confirm correction of arithmetical errors observed by the Evaluation Committee during the evaluation of Bids.

2.1.5 Process to be Confidential

- i. Except the public opening of the Bids, information relating to the examination, clarification, evaluation and comparison of Bids and recommendations concerning the award of Contract shall not be disclosed to Bidders or other persons not officially concerned with such process.
- ii. Any effort by a Bidder to influence HSCC 's Evaluation Committee in the process of examination, clarification, evaluation and comparison of Bids and in decisions concerning award of Contract, shall result in the rejection of their Bid.

EVALUATION PROCESS

3. Evaluation Process :

The Bids will be evaluated in the following stages:

- i. Stage 1- Technical Evaluation
- ii. Stage 2- Financial Evaluation.

3.1.1 Stage 1-Technical Evaluation

- i. The technical Bids shall be evaluated as per criteria mentioned in Clause 2.0 (Minimum Eligibility Criteria) of NIT, in respect of experience of eligible similar works completed, solvency and financial turnover etc. will first be scrutinized and bidder's eligibility for the work be determined.
- ii. The bidders qualifying the initial criteria as set out in Clause 2.0 of NIT, will be evaluated. The financial Bid of only those Bidders who are technically qualified shall be opened.
- iii. The financial Bids of Bidders whose technical Bids are found unacceptable shall be not be opened
- iv. Technically qualified Bidders will be notified of their technical qualification indicating the date, time and venue for opening of financial Bids.

3.1.2 Stage II-Financial Evaluation

- i. Evaluation Committee shall open the financial Bid of the technically qualified Bidders in the presence of the Bidders/their authorized representative, who choose to attend, at the scheduled date and time.
- ii. On opening the financial Bids, the Evaluation Committee shall read out the financial Bid to all the Bidders and note the same.
- iii. The Evaluation Committee shall correct arithmetic errors, if any and sign the same. If any discrepancy is found between the amount in percentage/figures and the amount in figure, the amount in figure shall prevail.
- iv. All the financial Bids shall then be ranked according to the financial Bid in increasing order with the Bidder quoting the least amount ranked L1, Bidder quoting next higher figure as L2 and so on.
- v. L1 will be declared as Successful Bidder and his offer will be processed further.
- vi. (a)The financial bid of all eligible bidders as decided by HSCC shall be opened and the decision of HSCC will be final and binding.
(b)The date and time of opening of financial bids shall be decided by HSCC which will be intimated at an appropriate time.

4. Award of Contract

i. Award Criteria

HSCC (I) Ltd, will declare the Bidder ranked L1 as Successful Bidder and proceed to issue Letter of Award (LOA) as per the procedure mentioned in the Bid Document and terms and conditions set out in this Bid document.

ii. Notification of Award

- a. Prior to the expiry of the period of Bid Validity, HSCC (I) Ltd will issue the Letter of Award to the Successful Bidder, notifying him of being declared successful and the intent to sign the Contract Agreement with him. This letter (hereinafter and in the Conditions of Contract called 'the Letter of Award') shall mention the sum which HSCC, will pay to the Contractor in consideration of the completion and guarantee of the work to be performed by them, as prescribed therein (hereinafter and in the conditions of Contract called 'the Contract Price'). No correspondence will be entertained by HSCC from the unsuccessful Bidders.
- b. The Letter of Award shall constitute a part of the Contract.
- c. Upon submission of Performance Guarantee by the Successful Bidder, HSCC will promptly notify the other Bidders and discharge / return their Bid securities.

iii. Signing of Agreement

- a. *HSCC (India) Limited* shall prepare the Contract Agreement in the Proforma (in HSCC format) included in this document, duly incorporating all the terms of agreement between the two parties. Within 10 days from the date of issue of the Letter of Award the Successful Bidder will be required to execute the Contract Agreement.
- b. The Contract Agreement shall be duly signed by the HSCC and the Contractor through their authorized signatories.
- c. Contract agreement will be signed by the authorized signatories.
- d. All amendments / addendums shall be made available at HSCC e-tender portal <https://hsc.enivida.com>. It will be the responsibility of the bidder to see the web site regularly and update.

5. HSCC (India) Ltd. reserves the right to accept or reject any or all the tenders without assigning any reason, No Bidder shall have any cause of action or claim against the HSCC (India) Ltd. for rejection of his tender.

GM (Proc.)
HSCC (India) Limited

TENDER

FOR

**Providing Warehouse on Lease Rent Basis
at Chandigarh**

VOLUME – II

**Price Bid / Quoting Sheet for Tenderer/
Bill of Quantities/**

JUNE' 2024



HSCC (INDIA) LTD.
(A GOVERNMENT OF INDIA ENTERPRISE)
(CONSULTANTS & ENGINEERS FOR MEGA HOSPITALS & LABORATORIES)
E-6(A), sector-1, NOIDA(U.P) 201301 (India)

Phone : 0120-2542436-40

Fax : 0120-2542447

Tender No. HSCC/PUR/LEASE RENT/CHANDIGARH/2024/43

Tender No: HSCC/PUR/LEASE RENT/Chandigarh/2024/43

Date 03.06.2024

Price Bid (Bill of Quantities) - to be submitted online only

SI No.	Property Details & Address	Builtup Area (in Sq. Feet)	Per Month Rate per Sq. feet (in Rs.) (Incl. all Taxes)
1			

Acceptance of all terms and conditions of above HSCC/PUR/LEASE RENT/Chandigarh/2024/43 dated 03.06.2024

Signature of Bidder/Owner

Note : (i) L-1 will be considered on the basis of Per Sq. Ft. Rate (incl. all Taxes).

(ii) Bidders are strictly advice to submit the price bid in online mode only & not to submitted in physical mode.